

Mahi

Batla House, Jamia Nagar, New Delhi - 110025
Mobile: +91-8287825310; mm7519066@gmail.com

Objective

A highly organized and hard-working individual looking for a responsible position to gain practical experience.

Self-Summary

- Experience in IT and Non-IT Hiring.
- Good communication skills, improving both service and product visibility.
- Pro-active, extensive team leadership and personnel development skills.
- Excellent team motivator & team player.

Education

XII Passed from CBSE Board in 2022 with 60.6%
X Passed from CBSE Board in 2020 with 66%

Experience

Currently working with KS Global Consultancy as HR Recruiter. (1st Sep. 2022 to present)

Roles and responsibilities:-

- Develop creative recruiting strategies to attract qualified professionals interested.
- Coach candidates through the client interview process.
- Responsible for sourcing and screening candidates.
- Identifying and networking with prospective clients; generating business.
- Initiating and developing relations with clients for business development.
- Maintaining excellent relations with clients to generate avenues for further business.

Additional Information

Interests : Creating Memes,
Language : English, Hindi
Computer Proficiency : MS Word & MS Excel

Personal details

Father's name : Ali Mohammad
Current Address : Batla House, Jamia Nagar, Okhla, New Delhi-110025
Date of birth : 8th March 2004
Nationality : Indian
Language : Hindi , English.
Marital Status : Unmarried

Declaration: I hereby confirm that the information given in this resume is true correct to the best of my knowledge. I will give my best for according to this resume.

Place: New Delhi

SIGNATURE