

RESUME

Rudradatt

Corr. Address: C-42, Sec-36,
Grater Noida Utter Pradesh - 201310

E-mail- kaushikrudraji@gmail.com
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CAREER OBJECTIVE

To acquire, learn and enhance technical skills, keeping in mind the growing needs of the industry, working in an organization offering a challenging environment for this purpose.

ACADEMIC QUALIFICATION

Qualification	Institute	Board/Univ.	Passing year
X	BIC Bajna	U P	2003
XII	BIC Bajna	U P	2005
GRADUATION	DR.B.R.A University Agra	U P	2014

Additional Certification

- 1 Year Computer Diploma

Hobbies

- Travelling
- Listening Music

Strengths

- Punctuation
- Team Player
- Logical and Analytical Ability
- Ready to Works In Odd Hours

Skills

- Advance Excel
- MS Office
- Net Browsing

From September.10st 2020 to 6th October -2022 date

- **Job Profile - Area Sales Manager**

Job Responsibilities

- Managing Sales Team
- Making Weekly and Monthly Sales reports
- Clint escalation handling & problem resolving for KEY Merchants
- Arranging training call for product knowledge enhancement
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PLADA INFORTECH SERVICES PVT. TLD

From Feb.2st 2018 to 5th July-2020 date

- **Job Profile - Backend Executive**

Job Responsibilities

- Managing ICICI Swipe Machine De-installation Project.
- Managing Ops Executives aline for De-installation.
- Give update of De-installed terminals through CRM.
- De-installed Hardware Managing in stock.
- Resolve issues of Executives by call.

SK TRADING COMPANEY

From May.1st 2016 to 6th Jan-2018 date

- **Job Profile - Data Entry Executive**

Job Responsibilities

- Stock Management
- Hard copy bill collation from Sales Pensions and maintain a MIS.
- Stock Delivery status tracking.
- Sales revenue presenting on daily bases.
- Enter order requests and delivery boy Status.
- Managing Sales team attendance/sales report/revenue report on daily and monthly bases

Personal Vitae

- Father Name Mr. Pooran Chand
- Mother Name Mrs. Bhagwan Devi
- Marital Status Married
- Birth 21:Oct:1987
- Gender Male
- Nationality Indian

Place:

Date:

Rudradatt